

RECEIPTS/DISBURSEMENT LEDGER

CHECKING ACCOUNT - OPERATING FUNDS							
ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
1				Beginning Balance - THIS IS THE SAME AS ENDING BALANCE THE PREVIOUS MONTH			\$ -
2							\$ -
3							\$ -
4							\$ -
5							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -
11							\$ -
12							\$ -
13							\$ -
14							\$ -
15							\$ -
16							\$ -
17							\$ -
18							\$ -
19							\$ -
20							\$ -

RECEIPTS/DISBURSEMENT LEDGER

CHECKING ACCOUNT - OPERATING FUNDS							
21							\$ -
22							\$ -
23							\$ -
24							\$ -
25							\$ -
26							\$ -
27							\$ -
28							\$ -
29							\$ -
30							\$ -
31							\$ -
32							\$ -
33							\$ -
34							\$ -
35							\$ -
36							\$ -
37				<b>1st Qtr Ending Balance</b>	\$ -	\$ -	\$ -

**RECEIPTS/ DISBURSEMENTS LEDGER**  
**CHECKING ACCOUNT - OPERATING FUNDS**

ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
1				Beginning Balance - <b>THIS IS THE SAME AS ENDING BALANCE THE PREVIOUS MONTH</b>			\$ -
2							\$ -
3							\$ -
4							\$ -
5							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -
11							\$ -
12							\$ -
13							\$ -
14							\$ -
15							\$ -
16							\$ -
17							\$ -
18							\$ -
19							\$ -
20							\$ -

## RECEIPTS/ DISBURSEMENTS LEDGER

ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
21							\$ -
22							\$ -
23							\$ -
24							\$ -
25							\$ -
26							\$ -
27							\$ -
28							\$ -
29							\$ -
30							\$ -
31							\$ -
32							\$ -
33							\$ -
34							\$ -
35							\$ -
36							\$ -
37				<b>2nd Qtr Ending Balance</b>	\$ -	\$ -	\$ -

**RECEIPTS/ DISBURSEMENT LEDGER ----- SAVINGS LEDGER**

**CHECKING ACCOUNT - OPERATING FUNDS**

ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
1				Beginning Balance - <b>THIS IS THE SAME AS ENDING BALANCE THE PREVIOUS MONTH</b>			\$ -
2							\$ -
3							\$ -
4							\$ -
5							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -
11							\$ -
12							\$ -
13							\$ -
14							\$ -
15							\$ -
16							\$ -
17							\$ -
18							\$ -
19							\$ -
20							\$ -

**RECEIPTS/ DISBURSEMENT LEDGER ----- SAVINGS LEDGER**

ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
21							\$ -
22							\$ -
23							\$ -
24							\$ -
25							\$ -
26							\$ -
27							\$ -
28							\$ -
29							\$ -
30							\$ -
31							\$ -
32							\$ -
33							\$ -
34							\$ -
35				<b>3rd Qtr Ending Balance</b>	\$ -	\$ -	\$ -

**RECEIPTS/ DISBURSEMENTS LEDGER**  
**CHECKING ACCOUNT - OPERATING FUNDS**

ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
1				Beginning Balance - THIS IS THE SAME AS ENDING BALANCE THE PREVIOUS MONTH			\$ -
2							\$ -
3							\$ -
4							\$ -
5							\$ -
6							\$ -
7							\$ -
8							\$ -
9							\$ -
10							\$ -
11							\$ -
12							\$ -
13							\$ -
14							\$ -
15							\$ -
16							\$ -
17							\$ -
18							\$ -

## RECEIPTS/ DISBURSEMENTS LEDGER

ENTRY	DATE	CODE	CHECK #	DESCRIPTION	DEPOSIT	EXPENSE	BALANCE
19							\$ -
20							\$ -
21							\$ -
22							\$ -
23							\$ -
24							\$ -
25							\$ -
26							\$ -
27							\$ -
28							\$ -
29							\$ -
30							\$ -
31							\$ -
32							\$ -
33							\$ -
34							\$ -
35				<b>4th Qtr Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



